Directions below are for declared teacher education majors only. Non ed majors will not have access to TK20 via OAKS.

**Access and complete the Self-Reflection Tools assignment:**

- Make sure to open up OAKS in **Google Chrome**. You will encounter problems if you use any other internet browser.
- Go to **Content** along the top menu bar. Find the module your instructor placed the assignment. Within that module, click on the link that says ‘**Dispositional Measures EDFS 303.**’
- On the left portion of the screen are instructions to complete the specific assignment.
  - Go to ASSIGNMENT SUBMISSION on the right-side of the screen and click on the **Select** button. Your assignment will open up on your screen.
  - Leave the Title and Description fields as is.
  - Go to the directions under Self-Reflection Tools where it says **BEGIN HERE** to complete the task.
    - You do not need to attach any documents.
  - Once complete, click on the green **Add** button on the bottom of the page.
  - You are taken back to the main assignment page. You should now see your assignment listed as a blue hyperlink under Select.
  - To submit your assignment so that it is marked as complete, click on the green **Submit** button toward the bottom.
    - A pop-up box asks if you are ready to submit the assignment, click on OK. Your assignment as been submitted.
  - If in OAKS, use the breadcrumb links above the title of the assignment and click on **Table of Contents** to get back to the main page in your course.

**View your instructor’s submission on the Candidate Professionalism Standard:**

- **In OAKS** in your EDFS 303 course, go to **Content** along the top menu bar. Find the module your instructor placed the assignment. Within that module, click on the link that says ‘**Dispositional Measures EDFS 303.**’
- On the right-hand side of the screen, click on the last hyperlink toward the bottom next to Assessment Tool(s). A screen will open up to allow you to review your instructor’s submission.
- Use the breadcrumb links above the title of the assignment and click on **Table of Contents** to get back to the main page in your course.